

**AFRICA INTERNATIONAL UNIVERSITY  
GRADUATION APPLICATION FORM- Class of 2020  
REGISTRAR'S OFFICE**

**DEGREE/DIPLOMA/CERTIFICATE REQUEST:**

Print your full name as in your Identification Card (ID) or Passport (unless there is an attached legal evidence for change of name).

**This is the order that the names will appear on your Certificate. Please print legibly and return to the Registrar's Office** or email to [records@africainternational.edu](mailto:records@africainternational.edu) / [records@aiu.ac.ke](mailto:records@aiu.ac.ke)

Name in Full (abbreviations not acceptable): \_\_\_\_\_

Student No: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Year of 1<sup>st</sup> registration \_\_\_\_\_  
DD Month Year (e.g. Jan. 2016)

I will complete my graduation requirements by the end of Semester II, 2019/20 academic year.

**ACADEMIC ATTIRE REQUEST: I WILL EARN THE:**

- PhD in: \_\_\_\_\_
- D. Min
- Master of Divinity in: \_\_\_\_\_
- M.A. Biblical Studies
- M.A. Church Education
- MED in \_\_\_\_\_
- M.A. Church History
- M.A. Missions (General)
- M.A. Missions (Islamic Studies)
- M.A. Pastoral Studies
- M.A. Translation Studies
- M.A. Theology
- M.A. Organizational Leadership
- MBA in \_\_\_\_\_
- M.A. in Counseling Psychology
- Post-Graduate Diploma in Theology
- Post-Graduate Diploma in Education
- Bachelor of Theology
- Bachelor of Business Administration
- Bachelor of Education:  
(concentration) \_\_\_\_\_
- BA in Counseling Psychology
- Bachelor of Science in Information  
Technology
- Bachelor of Accountancy &  
Financial Management
- Bachelor of Science in  
Entrepreneurship
- BA in Development Studies
- Diploma in \_\_\_\_\_

**Your Address after Graduation:**

P.O. Box \_\_\_\_\_ Tel: \_\_\_\_\_

Email: \_\_\_\_\_

Country of Origin: \_\_\_\_\_ County (if Kenyan) \_\_\_\_\_

**PREVIOUS DEGREE/DIPLOMA EARNED (most current academic qualification):**

Degree/Diploma/Cert.      Name of Institution      Year Conferred

\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

***N.B. APPLICATION DEADLINE IS 7<sup>TH</sup> FEBRUARY 2020***

**PLEASE ATTACH AND FILL IN THE FOLLOWING:**

*(if in doubt see the Administrator in your School)*

1. Attach a copy of your current Transcript (accessible through your student portal).  
*Postgraduate students admitted before September 2018 can consult the Records Officer*  
[Jane.Yego@AfricaInternational.edu](mailto:Jane.Yego@AfricaInternational.edu) or [records@africainternational.edu](mailto:records@africainternational.edu) or [records@aiu.ac.ke](mailto:records@aiu.ac.ke)

2. Attach your Program Template (given on admission to guide your course registration)

3. Give a summary report on the following items guided by your program template & transcript:

a) Total credit hours required for the programme \_\_\_\_\_  
b) No. of prerequisite courses required \_\_\_\_\_ (indicate the courses- code and title)

c) Number of credit hrs transferred (based on transcript) \_\_\_\_\_  
(If missing on transcript, attach a copy of duly signed credit transfer form)

d) Number of credit hours graded (with passing grades) \_\_\_\_\_

e) Number of credit hours with “F” grades \_\_\_\_\_  
(List the failed courses)

f) Number of remaining credit hours (yet to be graded) \_\_\_\_\_

a. List the ongoing courses (course code and course name) during the semester of graduation application

b. List the courses (code and course name) yet to be registered for

*N.B. The latest one can register for courses and graduate in July 2020 is sem. 2 2019/20 (Jan. 2020).*

c. List the units with missing grades and the semester they were taken  
(courses completed but no grades released to the transcript)

g) Number of courses Validated if you sought exemption from some courses and replacement with others \_\_\_\_\_

(List the courses taken and match them with the template courses being replaced)

h) Number of extra courses taken (over and above programme requirements) \_\_\_\_\_  
(list the extra courses)

*AIU Records Office, 2019*