



**AFRICA
INTERNATIONAL
UNIVERSITY**

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AFRICA INTERNATIONAL UNIVERSITY COVER LETTER/GENERAL INFORMATION

Dear Applicant,

Greetings from the Africa International University Community! We pray the best for you as you begin your journey in pursuit of higher learning and indeed thank you for choosing A.I.U.

In line with our Mission: 'To educate Christ-centered leaders for the transformation of God's people and world through innovative programs, research and community engagement', A.I.U is committed to providing an academic, social and spiritual environment where good character and integrity can flourish, where community is important and where you can acquire the knowledge and skills you need for competency in your career.

The university intakes are in September, January and May every year. Applications are received and processed throughout the year. Note that our main intakes for regular/fulltime study mode and evening classes are in **September, January and May**. For the school based applicants, we have admissions in **April, August and December**. Ensure you have submitted your application forms **latest 2 weeks before** Semesters commence. The Application Form should be filled and sent back to the admissions office at any of our campuses or through the admission email.

Be sure to **include the following**: -

- Completed application form (FILL IN ALL THE FIELDS. PLEASE NOTE THAT INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED)
- Application fee Application fee is a non-refundable charge. is deposited in the university bank account provided in the application form. A bank slip is presented with the application. Please note that cash shall not be accepted. (Ksh. 2500 for all post-graduate applications)
- 2 recent passport photographs of the applicant with his/her full name written on the reverse side of the pictures. Please do not staple or glue the pictures onto this form.
- Copies of secondary and post-secondary certificates and transcripts (INCLUDING LEAVING CERTIFICATES). This includes proof you have done English for those from Non-English speaking countries.
- Applicants must submit photocopies of their relevant Bachelor's degree graduation certificates and **Official /certified copies** of their degree transcripts (Certification should be done by the former university and not by advocates).
- Recognition and Equation of qualifications (R.E. Q) certificate (for foreign certificates only). To be done through the Kenyan Government.
- Copy of National ID card/Birth certificate /passport bio-data page.
- Recommendation from a spiritual mentor, former teacher/lecturer or employer.
- Those applying for theological courses (MABS, MAMS, MATH, PGDTHEO, MACH, MDIV. MAPS) must additionally submit a personal biography/testimony document.

Note if you are from a Non-English Speaking Country: All documents must be translated to English. The Ministry of Education of your country should certify the translated documents. Please attach a copy of both the translated certificates and the original version (copy).

Classes only start upon attainment of set quorum.

It is our pleasure to facilitate a smooth entry process into A.I.U. for you. Do not therefore hesitate to communicate any concerns or needs you may have in connection with the same. We wish you all the best as you seek to better yourself academically. Thank you for choosing A.I.U.

Best Regards,
The Admissions Office

NB: AIU is a Chartered Christian Institution, sponsored by the Association of Evangelicals in Africa (AEA).It does not discriminate against other faiths. However, students must agree to support and uphold the moral and ethical standards at AIU as stated in the AIU Code of conduct which signed by the student upon admission. AIU considers applicants with recognized academic qualifications

Current Occupation _____

ADDITIONAL INFORMATION

How did you learn about Africa International University? (Please tick [√] as appropriate)

AIU Website Exhibition & Recruitment fairs Facebook
 Television/ Radio Career Day Events Twitter
 University flier Family/friends AIU Open day

If you can, please indicate the name of the person who introduced/recruited you to
A.IU _____

ENROLLMENT INFORMATION

December/January April/May August/September Intended Year of Entry _____

Please tick [√] your program of choice.

1. Master of Arts (M.A.) in:

Biblical studies Missions Missions (Islamic emphasis) Theology
Church History Pastoral Studies Translation studies

2. Master of Education (M.E.D)

Education (curriculum & instruction) Education (Church Education)
Education (Child development & Family Studies) Education (Leadership & Administration)

3. Master of Arts in organisational leadership (MAOL)

4. Master of Business Administration (MBA)

5. Master of Arts in Counselling Psychology (MACP)

6. Master of Divinity (MDIV) (fulltime) 3yrs;

General Biblical studies Missions Theology Church History
Pastoral Studies Translation Studies Church Education

7. Post Graduate Diploma (PGD) -1yr

PGD in Education PGD in Theology PGD in Linguistics, Translation & Interpretation

8. Special student status (Application to pursue specific courses/units/subjects and not entire degree programs). Specify Duration _____

Preferred mode of study for Masters Programs (Tick [√] one)

Full time at AIU Karen Campus Part time at AIU Karen Campus
 Evening classes (AIU Karen Campus)
 Holiday/ School-based Classes at AIU Karen Campus (for MED, MACP, MABS, MATHEO PGDTHEO and PGDE)
 Online Classes (Not available for all Masters Programs)

Note:
- Master of Arts in Organisational leadership is offered as a modular program at AIU Karen Campus
- Master of Divinity is offered as a fulltime only program at AIU Karen Campus
- Evening and Holiday classes begin on quorum attainment

- Holiday classes are block courses for 3 weeks every August, December and April.
 - Fulltime Masters take 1 1/2- 2 years while part time Masters degree programs may take more than two years and up to 3 years.

3. PREVIOUS EDUCATION

<u>INSTITUTION</u>	<u>DATES</u>		<u>CERTIFICATE, DIPLOMA or DEGREE OBTAINED</u>			<u>DATE OF AWARD</u>
	<i>From</i>	<i>To</i>	<i>Name of cert. and final grade</i>	<i>Yes</i>	<i>No</i>	

You must send copies of certificates and transcripts you hold from all of the above institutions including Official transcripts of your Bachelor's.

REFERENCE FORMS

1. Recommendation from applicant's religious leader/Personal mentor/Employer who is well acquainted with the applicant's maturity, character and potential for spiritual growth is required. This recommendation must be submitted in the prescribed form and signed.
2. Recommendation from a lecturer or professor who taught the applicant previously and can comment on the applicant's intellectual and academic potential. This recommendation must be submitted in the prescribed form and signed.

NB: If you have been denied admission to, been dismissed from, or been on disciplinary probation at any college, university, seminary or employment, please include an explanatory statement.

Do you intend to reside within the A.I.U campus? Yes _____ NO _____

SIGNATURE OF APPLICANT:

In signing this application, I promise, if accepted as a student, to be subject to rules and regulations of AIU. I declare that all statements on this application are true to the best of my knowledge.

SIGNATURE: _____ **DATE:** _____

