



**School of Business & Economics**

**Vision:** Christ-centered leaders in Africa educated to transform God's people and the world.

**Mission:** To educate Christ-centered leaders for the transformation of God's people and the world through innovative programmes, research, and community engagement.

**POST-GRADUATE APPLICATION FORM**

**READ THE APPLICATION INSTRUCTIONS BEFORE COMPLETING THIS FORM**

COMPLETE ALL APPROPRIATE SECTIONS IN CAPITAL/BLOCK LETTERS AND RETURN WITH YOUR NON-REFUNDABLE APPLICATION FEE AND OTHER SUPPORTING DOCUMENTS TO:

The Admissions Office, Africa International University  
 P.O. Box 24686, 00502 Karen Nairobi, Kenya (Along Karen- Dagoreti road)  
 Tel: 020 260 3663/4 / +254 777 901 985/ +254 734 558 482

E-mail: [info@africainternational.edu](mailto:info@africainternational.edu), [admissions@africainternational.edu](mailto:admissions@africainternational.edu)

Website: [www.africainternational.edu](http://www.africainternational.edu)

[www.facebook.com/aiu.ac.ke](http://www.facebook.com/aiu.ac.ke)  
 @aiu\_uni



**PLEASE FILL IN CAPITAL LETTERS**

**A. APPLICANT'S DETAILS**

FULL NAMES <i>(as per ID and recent Qualification Certificates)</i>					
TITLE	DR <input type="checkbox"/>	MR <input type="checkbox"/>	MRS <input type="checkbox"/>	MS <input type="checkbox"/>	GENDER MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
				MARITAL STATUS MARRIED <input type="checkbox"/> SINGLE <input type="checkbox"/>	OTHERS <i>(specify)</i> .....
DATE OF BIRTH				NATIONALITY	NATIONAL ID/PASSPORT:
COUNTY	SUB COUNTY:			LOCATION:	MOBILE NO.:
P.O BOX	CODE	TOWN	EMAIL		

**B. PARENT'S CONTACTS  GUARDIAN CONTACTS  (Tick where applicable)**

FATHER'S NAME	MOTHER'S NAME	GUARDIAN'S NAME
MOBILE NO	MOBILE NO.	MOBILE NO.
P.O BOX	CODE	TOWN
EMAIL:		

**C. SPOUSE'S / NEXT OF KIN CONTACTS *(Tick where applicable)***

SPOUSE'S NAME <input type="checkbox"/>	NEXT OF KIN NAME <input type="checkbox"/>
MOBILE NO	P.O BOX
CODE	TOWN
EMAIL	

**D. EDUCATIONAL BACKGROUND**

INSTITUTION ATTENDED	FROM (YEAR)	TO (YEAR)	CERTIFICATE AWARDED	MEAN GRADE

**E. EDUCATIONAL PLANS (Tick Appropriately)**

1. PROGRAMME APPLIED FOR	DOCTORATE [ ]	MASTERS [ ]		
2. PROGRAMME NAME				
3. MODE OF STUDY	REGULAR [ ]	MODULAR [ ]	WEEKENDS [ ]	EVENING [ ]
4. PREFERRED INTAKE	JANUARY [ ]	APRIL/MAY [ ]	SEPTEMBER [ ]	DECEMBER [ ]

**F. FINANCING OF STUDIES**

Please Tick: SELF [ ] PARENTS/GUARDIANS [ ] GOVERNMENT [ ] OTHER SPONSORSHIP [ ].....

**G. RELIGION**

Please Tick: CATHOLIC [ ] PROTESTANT [ ] MUSLIM [ ] HINDU [ ] OTHER [ ].....

**H. STATE WHETHER YOU HAVE ANY SPECIAL NEEDS THAT REQUIRE SPECIAL ATTENTION**

Please Tick Yes [ ] No [ ]

If yes state the need: .....

.....

.....

**I. TELL US HOW YOU LEARNT ABOUT AFRICA INTERNATIONAL UNIVERSITY**

RADIO [ ] TELEVISION [ ] NEWSPAPER [ ] FRIENDS [ ] CAREER FAIR /EXHIBITION [ ] ALUMNI [ ] OTHER (state): .....

.....

**J. AGREEMENT**

As a University with Biblical Christian foundation, it is expected that students will strive for Biblical standards of personal character, conduct and discipline in dealing with all people and issues within and outside the University and to reflect the core values of the University as preparation for transformational leadership that characterizes a graduate of AIU.

**SIGNATURE OF APPLICANT TO THE DOCTORAL/MASTERS PROGRAMME**

- a. In signing this application form, I promise, if accepted as a student to be subject to regulations governing the social, educational and spiritual standards of AIU as published in the students' handbook, and website.
- b. I affirm that all statements on this application are true to the best of my knowledge, and understand that misrepresentation may lead to dismissal.

Applicant's Signature..... Date.....

**NOTE: Sign your application form before returning it to Africa International University**

**K. REQUIREMENTS FOR ADMISSION**

1. Duly filled and signed application form
  2. Copies of certificates and all transcripts, Masters, Bachelors, Diplomas and Certificates.
  3. Two (2) recent passport size photographs (write your name on reverse side)
  4. Copy of national ID/Passport or Birth Certificate
  5. Applicants with foreign certificates are required to have a Recognition and Equation of qualifications (R.E.Q) certificate. This is to be done through the Kenyan Government.
  6. Recommendation letters from two referees (Attach)
  7. Application fee deposit slip: Postgraduate –(Doctoral-KES. 3,000 or USD 30, Masters-KES 2,500 or USD 25)
- No cash payment\***

**ADDITIONAL REQUIREMENTS FOR INTERNATIONAL STUDENTS**

1. An official translation of academic records (where language of study is **not** English)
2. A current financial guarantee letter
3. A completed immigration pass form (2 forms enclosed)

**NOTE:**

**AFRICA INTERNATIONAL UNIVERSITY RESERVES THE RIGHT OF ADMISSION**  
 More information may be obtained from the Office of Registrar, Academic Affairs,  
 Africa International University,  
 P.O. Box 24686, 00502 Karen Nairobi.  
 Email: [registrar@aiu.ac.ke](mailto:registrar@aiu.ac.ke)

**FEES PAYMENT**

**FEES ARE PAYABLE TO ANY OF THE BANKS BELOW ( ENSURE YOU QUOTE THE STUDENT NUMBER WHEN YOU PAY YOUR FEES)**

The University will **NOT** accept cash. Cash should be deposited in any of the following University accounts at any branch (Kindly ensure your student registration number and name are well captured on the bank slip).Finance department will issue a receipt and email to the student within 48 hours.

**APPLICATION FEES FOR DOCTORAL KES 3,000 or USD 30 AND MASTERS PROGRAMME KES 2,500 or USD 25:**

**A) PAYMENTS IN KES**

Bank Name	A/C Number	SWIFT	Branch
i) Kenya Commercial Bank	1140816764	KCBLKENX	Karen
ii) Equity Bank	1250260743538	EQBLKENA	Karen
iii) Co-operative Bank	01128092985900	KCOOKENA	Karen
iv) Stanbic Bank (Kshs)	0100000203728	SBICKENX	Karen

**B)PAYMENTS IN USD OR ANY OTHER FOREIGN CURRENCY can be made to:**

Bank Name	Account Number	SWIFT	Branch
Stanbic Bank (USD)	0100000200136	SBICKENX	Karen

**C) M-PESA PAYMENT VIA KCB (For registered students only)**

1. Go to M-PESA menu on your phone
2. Select Pay Bill
3. Enter Business number (522123)
4. Enter school code (10044k) and your registration number as one word or numbers
5. Enter Amount
6. Enter PIN (*your MPESA PIN number*)
7. Press ok to confirm Sending of money

**FOR OFFICIAL USE ONLY**

**Recommendation by the School:** Date Application received.....

- Accepted  Rejected  Reason for rejection.....
- Deferred  Reasons for Deferment.....

Signed..... Date.....

**DEAN OF SCHOOL**

..... Official Stamp

**Recommendation by the Graduate School**

Approved  Not Approved

Signed..... Date.....

**DEAN, GRADUATE SCHOOL**

..... Official Stamp

**Registrar (Admissions Office)**

Received by ..... Signed..... Date.....

Response to applicant (**Date**).....Registered on (**Date**).....

..... Official Stamp