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Admissions Hotlines: +254 725 841885 +254 715 247 540

Email: [admissions@africainternational.edu](mailto:admissions@africainternational.edu)

[info@africainternational.edu](mailto:info@africainternational.edu)

Website: [www.africainternational.edu](http://www.africainternational.edu)

## AFRICA INTERNATIONAL UNIVERSITY COVER LETTER

### Dear Applicant,

Greetings from the Africa International University Community! We pray the best for you as you begin your journey in pursuit of higher learning and indeed thank you for choosing A.I.U.

In line with our Mission: 'To educate Christ-centered leaders for the transformation of God's people and world through innovative programs, research and community engagement', A.I.U is committed to providing an academic, social and spiritual environment where good character and integrity can flourish, where community is important and where you can acquire the knowledge and skills you need for competency in your career.

The university intakes are in September, January and May every year. Applications are received and processed throughout the year. Note that our main intakes for regular/fulltime study mode and evening classes are in **September, January and May**. For the school based applicants, we have admissions in **April, August and December**. Ensure you have submitted your application forms **latest 2 weeks before** trimester commences. The Application Form should be filled and sent back to the admissions office at any of our campuses.

Be sure to **include the following**: -

- Completed application form
- Application fee is deposited in the university bank account provided in the application form. A bank slip is presented with the application. Please note that cash shall not be accepted. (Ksh. 500 for special Language classes)
- 1 recent Passport size photographs (write your full names at the back)
- Signed Code of conduct sheet.

It is our pleasure to facilitate a smooth entry process into A.I.U. for you. Do not therefore hesitate to communicate any concerns or needs you may have in connection with the same through the address given above. We wish you all the best as you seek to better yourself. Thank you for choosing A.I.U.

Best Regards,  
The Admissions Office

**NB: AIU is a Chartered Christian Institution**, sponsored by the Association of Evangelicals in Africa (AEA).It does not discriminate against other faiths. However, students must agree to support and uphold the moral and ethical standards at AIU as stated in the AIU Code of conduct in this application form



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Affix 2 recent  
Passport Size  
Photographs taken  
within the last 3  
months  
Here

## LANGUAGE PROFICIENCY APPLICATION FORM

### 1. PERSONAL DETAILS

**FULL NAME:** \_\_\_\_\_  
SURNAME OTHER NAMES

**DATE OF BIRTH:** \_\_\_\_\_ **GENDER (Tick)** Male [ ] Female [ ]  
(Date) (Month) (Year)

**NATIONALITY:** Born in (country) \_\_\_\_\_ Citizenship: \_\_\_\_\_  
Passport / ID No: \_\_\_\_\_

**MARITAL STATUS (Check One):**  
[ ] Single [ ] Married [ ] Other specify \_\_\_\_\_

### CURRENT CONTACT DETAILS

Postal Address \_\_\_\_\_ Code \_\_\_\_\_  
City/Town \_\_\_\_\_ Country \_\_\_\_\_  
Telephone (Office) \_\_\_\_\_ Mobile \_\_\_\_\_  
Email \_\_\_\_\_ other email \_\_\_\_\_

### NEXT OF KIN/GUARDIAN (to be contacted in case of emergency)

Name \_\_\_\_\_ Relationship to applicant \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Email \_\_\_\_\_ Mobile \_\_\_\_\_

### RELIGIOUS AFFILIATION INFORMATION

Please indicate your current religious affiliation  
Christian [ ] Denomination: \_\_\_\_\_  
Other [ ] Specify \_\_\_\_\_

### FINANCIAL INFORMATION

How do you plan to finance your studies at AIU? (Please tick [√] as appropriate)  
[ ] Self [ ] Parent/Guardian [ ] Sponsorship [ ] Employer [ ] Other \_\_\_\_\_  
**Current Occupation** \_\_\_\_\_

### ADDITIONAL INFORMATION

How did you learn about Africa International University? (Please tick [√] as appropriate)  
[ ] AIU Website [ ] Exhibition & Recruitment fairs [ ] Facebook  
[ ] Television/ Radio [ ] Career Day Events [ ] Twitter  
[ ] University flier [ ] Family/friends [ ] Other \_\_\_\_\_

## 2. EDUCATION INFORMATION

Academic Level (e.g. High School, Diploma, Degree etc)	Name of School/College/University	Dates attended (e.g. 2005- 2010)	Qualifications (e.g. B+, Distinction, first class etc)
High school			
College			
University			

## 3. ENROLMENT INFORMATION: PLEASE SELECT YOUR PROGRAM OF CHOICE

Select your preferred intake:

January       April/ May       September      Year of Entry \_\_\_\_\_

Please indicate the Language you wish to pursue at AIU (Tick [] one)

- English Language                       Kiswahili Language                       French Language  
 German Language                       Arabic Language (Classical or Spoken)                       Chinese Language  
 Spanish Language                       Portuguese Language                       Hebrew Language (Old Testament)  
 Greek Language (New Testament)                       Sign Language

Select Level of training desired:

- Level 1  
 Level 2  
 Level 3

Preferred mode of study (Tick [] one)

- Part time day classes at AIU Karen Campus  
 Evening classes (On Available only on quorum)  
 Part time day classes at a satellite campus (available only on quorum)

*Note:*

- *Classes begin on quorum attainment*
- *Class duration varies as per the Language. However 8 weeks is the minimum duration per level.*

**NB : If you have been denied admission to, been dismissed from, or been on disciplinary probation at any college, university, seminary or employment, please include an explanatory statement.**

**SIGNATURE OF APPLICANT:**

In signing this application, I promise, if accepted as a student, to be subject to rules and regulations of AIU. I declare that all statements on this application are true to the best of my knowledge.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Payment Information**

Please take note that neither the Admissions Office nor the Finance Office will accept cash money or personal cheques from applicants and students. Payment is made through the university bank account. Please find details of the same below. Please enclose a copy of the bank deposit slip for the application fee (Ksh. 500/\_).

**Account Name: Africa International University | Bank: Co-Operative Bank of Kenya  
Branch: Karen Branch | Account Number: 01128092985900 | Coop Swift Code: KCOOKENA**

**APPENDIX: STUDENT CODE OF CONDUCT**

As a Christian community, our Code of Conduct is not arbitrary or legalistic code, but a standard of Christian living based on our understanding of the Holy Bible, which forms our final authority in all matters of faith and practice. Therefore, as a community of Christian believers, committed to Jesus Christ as Lord and Saviour and filled with the Holy Spirit, all members of the AIU community strive to live lives of personal integrity and obedience to the Word of God. Furthermore, as servants of God striving to be useful leaders of God’s people, we recognize that we are called to the highest standards of Christian conduct in our personal and corporate lives. Therefore we agree to live together by the following Code of Conduct.

**Biblical Principles:** The following are fundamental biblical principles that should guide our attitudes and behaviour at all times.

1. **Glorifying God.** Glorifying God, not self-Satisfaction, is to be the chief goal of the Christian in all that is said and done (I Chr. 16:24, 28-29a; Isa. 48:11; I Cor. 10:31). Therefore, a God-centred life style should characterize all Christian behavior.
2. **Loving God and Neighbour.** Loving God with all our hearts, souls, minds, and strength and our neighbour as ourselves are the greatest commands in Scripture (Mark 12:30-31). Therefore the Christian’s relationship with God should be one of total commitment in all that we do and should be reflected in loving, caring relationships with all those around us.
3. **Obeying Christ.** Acknowledging Jesus as Saviour and Lord is central to being a Christian (Rom.10:9; I John 2:3). Therefore, Christians seek to follow the example of Christ given in Scripture and conform their lives to the Bible teaching as illuminated by the Holy Spirit.
4. **Living in the Holy Spirit.** The Holy Spirit indwells all believers, consecrating, cleansing and empowering them to effective service (Acts 1:8; Rom. 8:9b; Gal. 5:16-25). Therefore, Christians should partake in the transforming work of the Holy Spirit by cultivating the spiritual disciplines, putting to death sinful attitudes, habits and desires, developing godly lives and qualities and trusting the Spirit’s power in their daily lives and service.

5. **Pursuing Justice and Mercy.** To pursue justice and mercy in all of our human relationships is the essence of all true worship of God (Micah 6:8; Rom. 12:1; James 1:27). Therefore, Christians should conduct their relations with others in justice, fairness, mercy, and compassion; ever living in humble submission to God and to one another.
6. **Exercising Freedom.** Christians have been set free from sin and the law, and are free to love and serve God and humanity (John 8:34-36; Rom. 8:2; 14:13; Gal. 5:1, 13-15). Therefore, Christians should not insist that all others accept their particular Christian or cultural custom, or judge those who do not accept them; nor should they use their freedom as an excuse to sin. Rather they should exercise their freedom in Christ with sensitivity and love towards others with deep regard for the sensitivities of their brothers and sisters in Christ who differ from themselves.

**Christian Lifestyle.** Based upon the preceding fundamental principles, the Bible teaches godly living and qualities, which should characterize the Christian, and avoid attitudes and actions that are sinful.

At AIU we believe that the following are taught either directly by the Scriptures or by reasonable application of the same. All students, staff, and faculty are required to conform to this lifestyle so we may bring glory to God and live in peace and harmony with one another.

1. The following godly qualities will characterize our lives: humility, honesty, a forgiving spirit, compassion, faith, hope, love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control (I Cor. 13:13; Gal. 5:22; Eph. 4:25; Col. 3:12-13).
2. Our lives will be filled with thanksgiving and praise: we engage in regular habits of public and private worship and a complete rejection of all idolatry, witchcraft, and anything to do with the occult (Josh. 1:7-8; Gal. 5:20; Eph. 6:18; Col. 3:16; I Tim. 4:13; Heb. 10:25).
3. Because our bodies are the temples of the Holy Spirit and are to be used to glorify God, we will seek to care for them in self-control and self-discipline and avoid drunkenness, immorality, the non-medicinal use of drugs, and tobacco (Rom. 6:12-13; 12:1; I Cor. 6:19-20)
4. We will live together with one another in peace and unity, being considerate of the needs and interests of others, not being busybodies but minding our own business, not repaying evil with evil, but going to our fellow believer in love to seek reconciliation (Mt. 5:23-24; Rom. 12:16-21; Phil. 2:2-4; Col. 3:14-15; II Thess. 3:11-12).
5. To maintain this unity in the bond of peace, we will not practice bitterness, hatred, rage, violence, cruelty, pride, prejudice, discrimination, covetousness, greed, jealousy, selfish ambition, rebellion, factions, or discord (Gal. 3:28; 5:19-20; Eph. 4:3, 26-27, 31; 5:3).
6. Our lives will be lives of integrity and uprightness that reject all falsehood, dishonesty, bribery, corruption, gambling, stealing, misrepresentation, cheating, and plagiarism. With our mouths we will seek to speak only what is edifying, with no lying, gossip, slander, coarse joking, or other filthy language or foolish and unwholesome talk (Eph. 4:26, 28-29; Col.3:8-9)
7. We will seek transparency in our relations with those of the opposite sex and avoid anything that could lead to lust, temptation or bring reproach to the community. We will not practice any immoral behaviour - immodesty, use of pornography, sexual harassment, premarital sex,

adultery, abortion, homosexual behaviour – and we will exercise godly discretion in the use of movies, television, music, magazines and books (Mt. 5:27-30; Col. 3:5; I Tim. 4:12; 5:2).

8. We will seek to manage our families well, providing for their needs, in mutual submission loving our spouses as ourselves, lovingly keeping our children under control as we raise them in the admonition of the Lord.(Eph. 5:21-6:9; Col. 3:18-4:1)
9. Because God is the owner of all that is and we are stewards who will give an account to Him, we will exercise diligence in all areas of work, academic and non-academic, and with an attitude of dependence on God, not on human beings, we will carefully manage our personal finances and property and, respectfully care for the property of others, including AIU (Gen. 1:27-30; 2:15; Exod. 21:33-22:15; Rom. 14:7-12; Col. 3:17,23; II Thess. 3:6-12)
10. In our community we will respect, obey, and pray for the authorities placed over us by God, will not make their work burdensome, and will accept godly discipline. Therefore, we will not participate in or tolerate boycotts, strikes, riots, sit-ins, mass indiscipline, protests, or unruly behaviour (I Samuel 15:23; Romans 13:1-5; I Timothy 2:1-2; Hebrews 12:4-13; 13:17).

### **CODE OF CONDUCT AND DECLARATION OF ASSENT AGREEMENT: DECLARATION BY STUDENT**

*(Two copies of this declaration must be signed by ALL students and ONE copy handed in at the end of Registration. A student will retain the 2<sup>nd</sup> copy for their own Reference.)*

I have read and understood the code of conduct, rules and regulations found in the student handbook. I accept to abide by them and any other Africa International university policies, rules and regulations. I understand that should I break or violate the Code of Conduct, the principles of the Handbook or any AIU policies I will be subjected to disciplinary action and I will abide by the decision of the University Disciplinary Committee.

### **DECLARATION OF ASSENT**

#### **Deputy Vice-Chancellor (Academic Affairs):**

Will you be faithful to God and live under the Lordship of Christ in your pursuit of education at Africa International University?

#### **Students:**

Yes I will.

I, \_\_\_\_\_ as a member of the community of believer-scholars, declare that I will commit myself to:

- a) Pursuing the distinctive, goals and educational objectives of the University;
- b) Seeking increased understanding of the Christian faith and applying that faith to specific academic disciplines and world problems;

- c) Encouraging growth in others by living as examples or models, applying my faith to personal lifestyle issues, confronting inappropriate attitudes or behaviors directly, and affirming God's work in others; and
- d) Striving to use my talents and time, both in and out of campus, for the benefit of the community and to the glory of God while working together with others to bring all life under the Lordship of Christ.

Student Name (Official): Print in

Full.....

Signature..... Date.....