



AFRICA INTERNATIONAL UNIVERSITY Missing Marks/ Grades Tracking Form

This form must be duly completed in order for it to be processed

Student No:	Name:
Campus/Study Centre:	
Study Method {e.g. School based}:	
Programme:	
Department:	School:
Year of Matriculation:	Year of expected graduation:

Details of the Missing Marks/Grade:

Course code	Course Name	Lecture	Term/Semester& Yr

Note: Write at the back if space is not sufficient.

Tracking questions:

1. Why do you think marks/grade{s} is/are missing?

2. a. Have you ever been deregistered for delayed payment of fees?

- b. Have you paid your outstanding fees? -----

- c. Please attach evidence of financial clearance by finance department {if applicable}.

I confirm that the information I have given above is true to the best of my knowledge:

Signature ----- **Date**-----

For Official use only

Department's Approval:----- ----- Signature
Verification with Finance Department: This student registered & paid for the ----- Unit{s} under focus Signature and Stamp:
Registry Department: Date Received ----- Officer Received
Officer Processing: