Tony Wilmot Memorial Library

A Guide for Using Online Resources and Services

Introduction

The Africa International University (AIU) Tony Wilmot Memorial Library offers a variety of resources and services accessible both on-campus and remotely. This guide is designed to help students, faculty, and staff make the most of the library's online tools to support their learning and research. It provides an overview of the library's e-resources, services, and how to access them conveniently from anywhere, at any time.

1. Accessing the Online Library

The first step in using the library's resources is accessing the library website. Both on-campus and remote students/users access AIU Library resources through the same online portal. Follow these steps to get started:

Website URL https://www.aiu.ac.ke/library/ or simply go to AIU website https://www.aiu.ac.ke/ select the tab 'library'.

2. Navigating the Library Website

Familiarize yourself with the homepage, which includes links to key resources and services, such as listed below.... and much more!

- A to Z list of Databases
- Online Catalog
- Ebsco discovery service
- Institutional repository
- Library guides
- Online Help through Ask-a-Librarian
- Link to scheduled Library seminars (Stay alert for emails sent every other week during the semester, along with the scheduled topic/s).
- FAQs available under the *'Talk to us'* tab.
- Institutional repository

3. How to effectively search for AIU's Online resources

Accessing AIU's e-resources is simple and efficient with the right search techniques. Here are several ways you can explore and access our resources:

i) *Through the Ebsco Discovery Service (EDS).*

You can opt to use the EDS search bar to search across all 47+ databases in a **single search** including books, eBooks, journal articles, and more.

| Keyword ∨ | Search articles, books, journals & more | Search |

This allows you to quickly access a comprehensive range of resources, saving you time and ensuring you don't miss relevant materials.

ii) *Search through individual databases*

You can also search individual databases by accessing the A to z list of databases under 'Useful Links.' With approximately 47 databases available, you can choose the one that best suits your research needs."
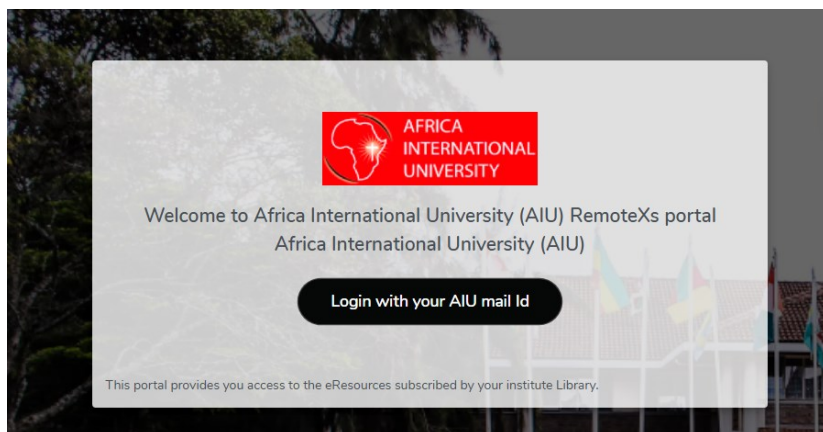
iii) *Online catalog (OPAC)*

The online catalog, powered by the KOHA library system, allows you to search for print books and Kindle books. Please note that it is not designed for searching e-resources.

iv) *Institutional repository*

This is a digital archive or database that collects, preserves, and provides access to the scholarly works and intellectual outputs of AIU. It includes a collection of digital theses and dissertations, among other academic materials.

4. Login and authentication

To access the library's online resources, authentication is required. Use your AIU credentials (username and password) to log in. These credentials are the same as those used for your student portal login. This applies to EDS and the A-Z list of databases.

AFRICA INTERNATIONAL UNIVERSITY

Welcome to Africa International University (AIU) RemoteXs portal
Africa International University (AIU)

Login with your AIU mail Id

This portal provides you access to the eResources subscribed by your institute Library.

NB:

*Whether on or off campus, you can access library resources using the same login method.

*As long as you're logged in, access remains the same regardless of location.

To explore the resources, please refer to the user guides available on the website.

EDS step by step guide
User Guide_eBooks through the EDS
Zotero – user guide
A Guide On How To Use Online Catalogue (OPAC)
How to create MyEBSCO account
How to renew books online
APA 7th Edition Referencing Guide

Online support

The library provides several online support services to help you access resources and resolve any issues you may encounter. Here are the keyways you can receive assistance:

Ask-A-Librarian

If you have specific questions or need detailed help, submit your query through the "Ask-A-Librarian" form available on the website.

Support is offered for questions related to library services, research assistance, database access, and more. While you can reach us anytime, our response hours are Monday to Friday, from 08:30 AM to 04:00 PM.

Library Guides and Tutorials

Explore our comprehensive collection of guides and step-by-step tutorials on topics like using the Online Public Access Catalog (OPAC), Zotero and Mendeley for reference management, and eBook access. These resources can help you navigate the library's digital tools effectively.

Training and Seminars

The library regularly hosts online seminars and training sessions. Stay updated by checking your emails and visiting the library website for information on upcoming events and how to participate.

Frequently Asked Questions

Visit the library's FAQ section 'under Talk to Us' tab for quick answers to common questions regarding library services and resources.

Contact Us by Email or Phone

❖ For personalized assistance, contact the library directly at +254 712 866 000 or email us at ask.librarian@aiu.ac.ke

We value your input! Share your thoughts with us—whether it's feedback or a concern—by submitting your comments through the QR codes on the website or via the library's online forms